



Henry Green Primary School

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Headteacher: Mr Matt Murphy



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Dear Parents/Carers,

We are moving away from School Grid and joining ParentPay - we will then be able to accept payments online for dinner money, school trips and uniform. Using a secure website, called ParentPay you will be able to pay online using your credit / debit card or continue to make cash payments at PayPoint stores. ParentPay will be our preferred method of making payments to school.

What are the benefits to parents & pupils of ParentPay?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7.
- The technology used is of the highest internet security available ensuring that your money will reach school safely – offering you peace of mind.
- Payments can be made by credit/debit card or also through PayPoint.
- Full payment histories, balance alerts and statements are available to you securely online at any time.

How to get started with ParentPay?

- We will send you your account activation details. Once you receive these:
- Visit www.parentpay.com
- Enter your Activation username and password in the Account Login section of the homepage
- NB. These are for one-time use only, please choose your own username and password for future access during the activation process
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment.



For more information, you can visit our website for a step by step guide on how to use ParentPay.

